

MID-WAY REGIONAL AIRPORT JOINT AIRPORT BOARD MINUTES

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Thursday, August 12, 2021, at 4:00 p.m., in the Upstairs Common Area of Mid-Way Regional Airport, 131 Airport Dr., Midlothian, Texas.

Members Present: Drew Sambell, Chairman
 Nanette Paghi
 Larry Huntley
 Michael Williams

Members Absent: Alex Smith, Vice Chairman
 Randall Porche
 Kent McGuire

Others Present: Darrell Phillips, Airport Manager
 Richard Abernathy, Director of Administrative Services, City of Waxahachie

Call to Order: Chairman Drew Sambell called the meeting to order.

Invocation: Chairman Drew Sambell gave the invocation.

Public Comments: There were no public comments.

CONSENT AGENDA:

- Minutes of Meeting Scheduled July 8, 2021
- Financial Report
- Manager's Report
- Airport Operation's Report
- FBO Report

Mr. Michael Williams made a motion to approve the Consent Agenda as presented; second by Ms. Nanette Paghi. All Ayes.

REGULAR AGENDA:

Insurance Requirements: Chairman Drew Sambell informed the Board that he received a phone call from Pete Setian, Big Q Aviation. Pete feels that it is not entirely clear that they have to have "Hangar Keepers" liability insurance. Chairman Sambell mentioned that he and Darrell have since reviewed the terminology in the lease and feels that it is pretty clear. He explained that for those that have a box hangar it is very usual for them to have someone else's airplane stored in their hangar. If that is the case our requirement is that they must carry "Hangar Keepers" insurance. The Board agreed that because it is a requirement in their lease, Big Q Aviation must provide a Certificate of Insurance showing "Hangar Keepers" liability insurance coverage.

Update on Airport Tenant Survey sent in June 2021: Mr. Darrell Phillips shared that a survey was sent to the tenants back in June. These surveys will help us find out our strengths and weaknesses. There were eighteen questions and we had over 50% of our tenants respond. Mr. Phillips showed power point slides with the results. Several tenants showed interest in having a restaurant at the Airport. The Board discussed the possibility of inviting food trucks to the Airport once a month. Several tenants noted that an RNAV Approach would help the experience at the Airport, so Chairman Drew Sambell asked that Darrell Phillips look into an RNAV. The Board discussed fuel sales because 95% agreed that the fuel prices are not competitive.

Update on TxDOT CIP Project for Perimeter Wildlife Fence: Mr. Darrell Phillips reported that KSA came out on July 29 to do a site visit for the wildlife fence project. We are ready to move forward, but we still have not gotten a request for payment from TxDOT. Mr. Phillips mentioned that the project is scheduled for this year, but we only have a couple months left. If anything else comes up to push the fencing project further out he will highly recommend that the fence project be put on hold to do the runway and taxiway rehabilitation, which is a higher priority. It may be that they could do both next year.

Comments by the Airport Board and Airport Administration: Chairman Drew Sambell said let's all to continue to be good ambassadors for the Airport. Let's all make a Facebook post about our Saturday event.

Richard Abernathy shared that he looks forward to working with everyone, and it is a very exciting opportunity to be a part of the Airport.

Adjournment: There being no further business,

Mr. Larry Huntley made a motion to adjourn; second by Mr. Michael Williams. All Ayes.
Respectfully submitted, Ms. Tammy Bowen, Airport Operations Assistant