

MID-WAY REGIONAL AIRPORT JOINT AIRPORT BOARD MINUTES

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Thursday, April 14, 2016, at 4:00 p.m., in the Rex Odom Conference Room, at Mid-Way Regional Airport, 131 Airport Dr., Midlothian, Texas.

Members Present: Kyle Ballard, Chairman
Randall Porche, Vice Chairman
David Box
Kent McGuire
Dennis Lauterbach, Jr.

Members Absent: George Kent
Ray Barksdale, Secretary

Others Present: Judy Demoney, Airport Manager
Tammy Bowen, Airport Operations Assistant
Ken Lantz, Partner, Southern Star Aviation

REGULAR AGENDA

Opening: Chairman Kyle Ballard called the meeting to order, and gave the invocation.

Board Announcements: Judy Demoney said that she received a lot of information from the NTSB after the accident on Friday on how we should be handling future aircraft accidents. This information was forwarded to the two City Fire Departments, Police Departments, and anyone else involved. Airport personnel are planning to meet to go over these procedures. Judy told the Board that there has been a change in command in several departments since we last met four years ago, so hopes to meet with the other departments at some point. Both police chiefs have been in discussion about having a training session at the Airport. Judy told the Board that she thought everything was very organized Friday.

CONSENT AGENDA:

- Minutes of Meeting held March 17, 2016
- Financial Report
- Manager's Report
- Airport Operation's Report
- FBO Report

Randall Porche moved to approve the Consent Agenda as presented; second by Kent McGuire. All Ayes.

REGULAR AGENDA:

Airborne Imaging Construction Project Update: Judy Demoney reminded the Board that the two Cities agreed to take care of the infrastructure for the Airborne Imaging project. The Cities will reimburse Airborne Imaging at the time that the CO is established. Airborne is trying to find a lender that will give them a thirty year note for the \$2.9 million project. Their goals are to stay at Mid-Way, and to protect their DC-3s since that is their livelihood. They are continuing to pursue financing to build the hangar. Once Airborne has the funding the Cities will get the 380 agreement done, which is the collateral for the bank. If something happens with the financing they have discussed with Michael Scott, City of Waxahachie, the possibility of purchasing the building they are in now so that they could expand. Michael Scott said that he would check into it.

Economic Development Updates: Judy Demoney told the Board that she had a conversation with the company interested in leasing the hangar that Airborne is currently in. They have not made a decision yet as to whether they want to be at Mid-Way. Judy did explain to them that once we get the final go on the project they will need to commit to leasing the hangar if they want it because we will have to start marketing it.

Judy said that she spoke with the Waxahachie Economic Development Department in regards to the tail rotor project. They said that the Company will conclude their fact finding in May, and make a final decision sometime in June.

Judy said that it has been one year and three months, and we have not had any aviation related businesses interested in leasing the space upstairs in the terminal building. Judy said that she is planning on calling Bill Gunn with TxDOT again to see if it would be possible to rent to a non-aviation related business, and without the month to month agreement that they would have to leave if an aviation related business did come along. That kind of agreement makes it very difficult to lease as well. Judy explained that we have done advertising in magazines and on websites, and have sent flyers to aircraft insurance and sales brokers.

Judy reported that she does not expect to get T-hangars this budget year because they did not do the aviation agreement by March 31st and it was extended ninety days.

Judy told the Board that there has been talk that a solar farm company may be looking at the property on the East side of the Airport. Ken Lantz said that they can be highly reflective.

Pancake Breakfast Fly-In: Tammy Bowen told the Board that they had a meeting with the Scout Masters of Troop 524 on Tuesday in order to come up with a plan to help speed up the breakfast line at the fly-in. The plan is to sell tickets at two tables instead of one. The Scouts will hand out the plates and sell the bottled water for us removing those responsibilities from the ticket table area. We will also be serving breakfast between 7 am and 8 am to all those who have comp tickets. The Scouts will be prepared to serve up to 1,100 people this year. Last year we fed 957 people. New participants to the fly-in will be a clown to help work the line, ice cream vendor will be selling snow cones and ice cream bars, remote controlled model airplanes, tethered hot air balloons, and hopefully an educational booth for drone operations. The Board discussed the location of the ticket tables,, and maybe having someone walk the line selling tickets. A petting zoo was discussed, but it was decided that the goal is to find aviation related things for the event. There will be enough things for the kids to do at the event this year, and it would be an expense.

Airport Board Committees:

David Box moved to appoint Randall Porche, Kyle Ballard and Ray Barksdale to the Finance Committee with Ray Barksdale as the Committee Chair; second by Kent McGuire. All Ayes.

David Box moved to appoint Dennis Lauterbach, Jr., Kent McGuire and David Box to the Economic Development Committee with David Box as Committee Chair; second by Randall Porche. All Ayes.

Judy Demoney said that the budget will need to be finalized by May 2nd. May 10th will be our department meeting with the Finance Department, and City Managers to negotiate the budget. On May 12th the Board will need to approve the final budget with the final due date of May 27th.

Public Comments: There were no public comments.

Adjournment: There being no further business,

Kent Mcguire moved to adjourn; second by David Box. All Ayes.

Respectfully submitted, Tammy Bowen, Airport Operations