

MID-WAY REGIONAL AIRPORT JOINT AIRPORT BOARD MINUTES

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Thursday, March 13, 2014, at 4:00 p.m., in the Rex Odom Conference Room, at Mid-Way Regional Airport, 131 Airport Dr., Midlothian, Texas.

Members Present: Gary Richter, Chair
George Kent
Paula Baucum
Ray Barksdale

Members Absent: Kyle Ballard, Vice Chair
Kent McGuire, Secretary
David Box

Others Present: Judy Demoney, Airport Manager
Tammy Bowen, Airport Operations Assistant
Bill Ervin, Tenant Liaison
Ken Lantz, Partner, Southern Star Aviation
Dave Wheeler, Airborne Imaging

REGULAR AGENDA

Opening: Chair Gary Richter called the meeting to order, and George Kent gave the invocation.

Board Announcements: Judy Demoney told the Board that a spring picnic is being planned for the tenants since we had to cancel the Christmas party due to weather conditions. The Board set a tentative date of April 26th.

CONSENT AGENDA:

- Minutes of Meeting held February 13, 2014
- Financial Report
- Manager's Report
- Airport Operations Report
- FBO Report
- Tenant Liaison Report – There was no Tenant Liaison report.

Paula Baucum moved to approve the Consent Agenda as presented; second by Ray Barksdale. All Ayes.

REGULAR AGENDA:

Term Limit for the Tenant Liaison position:

Paula Baucum moved to approve a three year term for the Tenant Liaison position; second by George Kent. All Ayes.

Changing the April 2014 Board meeting date: Judy Demoney explained that she and Tammy Bowen will be attending the TxDOT Aviation Conference on Thursday, April 10th and would like for the Board to consider changing the date of the April Board meeting to Tuesday, April 8th.

Ray Barksdale moved to approve changing the date of the April Board meeting to Tuesday, April 8th; second by George Kent. All Ayes.

Possible RFP for a Fixed Base Operator: Gary Richter explained that after the last Board meeting a thirty day window was provided to Southern Star Aviation to put together a business proposal. Southern Star Aviation was provided some guidelines in regards to what the proposal should look like. Ken Lantz asked if the thirty day window could be extended to March 24th due to a personal conflict. The Board agreed on the extension. Gary said that Southern Star Aviation would be eligible to submit an RFP if they were not able to come to an agreement with the proposal.

Paula Baucum made a motion to call a special Board meeting if needed after March 24th to either consider a proposal from Southern Star Aviation or consider a RFP for a Fixed Base Operator; second by Ray Barksdale. All Ayes.

Apron expansion schedule update: Judy Demoney said that there will be a pre-bid meeting on March 18th in the Airport Conference Room. On April 4th the bids will be opened. Construction should begin about mid- May.

Hangar project update: Judy Demoney said that Bill Mackey, Planner, TxDOT, sent a letter that said they are moving the hangar project from draft and placing it in their CIP for 2015. Later an email was received that said he will work with their grants team to schedule project implementation meetings and get the items on the TxDOT Transportation Commission, so that they will be ready to roll August 1st, 2014 to begin Design.

Airborne Imaging expansion update: Judy Demoney told the Board that the Economic Development Committee, KSA and herself have met with Airborne Imaging to discuss various options where their hangar could be placed. The City of Midlothian will be running some costs estimates on the different options so that they can narrow it down to a site. Judy said that they will then bring it to the Board for approval.

Public Comments: There were no public comments.

Adjournment: There being no further business,

Ray Barksdale moved to adjourn; second by George Kent. All Ayes.

Respectfully submitted, Tammy Bowen, Airport Operations Assistant