

MID-WAY REGIONAL AIRPORT JOINT AIRPORT BOARD MINUTES

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Thursday, February 13, 2014, at 4:00 p.m., in the Rex Odom Conference Room, at Mid-Way Regional Airport, 131 Airport Dr., Midlothian, Texas.

Members Present: Gary Richter, Chair
Kyle Ballard, Vice Chair
Kent McGuire, Secretary
George Kent
Paula Baucum
David Box
Ray Barksdale

Others Present: Judy Demoney, Airport Manager
Tammy Bowen, Airport Operations Assistant
Michael Scott, Assistant Manager, City of Waxahachie
Chris Dick, Assistant Manager, City of Midlothian
Ray Brindle, Tenant Liaison
Vern Mitchell, Partner, Southern Star Aviation
Dave Wheeler, Airborne Imaging

REGULAR AGENDA

Opening: Chair Gary Richter called the meeting to order, and Paula Baucum gave the invocation.

Board Announcements: Tammy Bowen told the Board that an email was sent out to the tenants last week requesting nominations for a new Tenant Liaison. Two nominations were received, Bill Ervin and Bob Squires. Tenants will have until Monday, February 17th, to cast their votes. At this point it is a close race between the two nominees. Tammy suggest that the Board come up with a term at next month's Board meeting for the Tenant Liaison position.

CONSENT AGENDA:

- Minutes of Meeting held January 9, 2014
- Financial Report
- Manager's Report
- Airport Operations Report
- FBO Report
- Tenant Liaison Report

Ray Barksdale moved to approve the Consent Agenda as presented; second by Kent McGuire. All Ayes.

REGULAR AGENDA:

Executive Session: The Board adjourned into Executive Session for deliberation regarding the lease of real property, as permitted by Texas Government Code, Section 551.072 and for deliberation regarding Economic Development negotiations, as permitted by Texas Government Code, Section 551.087, at 4:04 pm.

Regular Session: The Board reconvened to Regular Session at 5:17 pm. No action was taken.

Letter of Intent from Airborne Imaging regarding possible facilities expansion:

Paula Baucum moved to approve the Letter of Intent from Airborne Imaging regarding possible facilities expansion at Mid-Way Regional Airport; second by Ray Barksdale. All Ayes.

Purchase of a new commercial riding lawn mower: Judy Demoney told the Board that the mower we have currently is around seven years old and needs a new engine. It would cost \$1,500 to have the engine replaced in this residential type mower. Richard Denniston, Purchasing Agent, City of Waxahachie, suggested we purchase a new commercial mower for mowing the acreage we have, and after researching he came up with the best deal. Judy said that the money would be taken from the Supplies and Equipment account.

Kent McGuire moved to approve the bid from Landmark Equipment in the amount of \$5,498. for the purchase of a new commercial riding lawn mower with a roll bar; second by George Kent. All Ayes.

Changing Runway 18 markings from Non-Precision Approach to Precision Approach: Judy Demoney said that she was notified by TxDOT that the FAA Procedures Team conducted a bi-annual review and said that our Runway 18 markings are incorrect. The markings we have are for a Non Precision Approach, which should be 250 feet instead of the 200 feet we have. Judy said that she talked to several people and everyone agreed that we should try to keep our 200 feet Precision Approach because the change could cause us to lose some of our jet business. The FAA had approved these markings originally, but another FAA team is now saying that we will need to paint touch down markings if we want to keep the 200 feet Precision Approach. Judy said that it will cost the Airport \$7,200 to paint these markings. TxDOT will reimburse 50% through the RAMP Grant, but the reimbursement will be applied to Miscellaneous Revenue when received. Eagle Airport Marking, Inc. can paint next week, but the runway will need to be closed during that time. They said that if something big is flying in that day they could work around it.

Paula Baucum moved to approve changing Runway 18 markings from Non-Precision Approach to Precision Approach and letting Eagle Airport Marking, Inc. paint the markings for the amount of \$7,231.; second by David Box. All Ayes.

Update on Capital Improvement Program: Schedule and Funding: David Box reported that Gary, Judy and he flew to Austin on January 29th to meet with TxDOT. The construction for the apron expansion should begin around April, and TxDOT did agree that we could include the construction of a new parking lot with the apron expansion project. It will be 2016 before construction of new T-hangars.

Public Comments: There were no public comments.

Adjournment: There being no further business,

Gary Richter moved to adjourn; second by Paula Baucum. All Ayes.

Respectfully submitted, Tammy Bowen, Airport Operations Assistant