

MID-WAY REGIONAL AIRPORT JOINT AIRPORT BOARD MINUTES

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Thursday, November 14, 2013, at 4:00 p.m., in the Rex Odom Conference Room, at Mid-Way Regional Airport, 131 Airport Dr., Midlothian, Texas.

Members Present: Gary Richter, Chair
Kyle Ballard, Vice Chair
Kent McGuire, Secretary
George Kent
Ray Barksdale

Members Absent: David Box
Paula Baucum

Others Present: Judy Demoney, Airport Manager
Tammy Bowen, Airport Operations Assistant
Vern Mitchell, Partner, Southern Star Aviation
Mark Stanfill, Boy Scout Troop 524

REGULAR AGENDA

Opening: Chair Gary Richter called the meeting to order, and George Kent gave the invocation.

Board Announcements: There were no Board announcements.

CONSENT AGENDA:

- Minutes of Meeting held October 10, 2013
- Manager's Report
- Airport Operations Report
- FBO Report
- Tenant Liaison Report

Ray Barksdale moved to approve the Consent Agenda with the removal of the Financial Report over to the Regular Agenda; second by Kyle Ballard. All Ayes.

REGULAR AGENDA:

Financial Report: Judy Demoney told the Board that another copy of the Financial Report was being handed out to replace the one in the packet. It was discovered that the City of Waxahachie had failed to include in the budget the Cities contributions for the hangar design and potential building of a new parking lot. There were a few other line items that did not reflect the proper amounts, but have been corrected.

George Kent moved to approve the Financial Report as presented; second by Kyle Ballard. All Ayes.

FBO Contract Update: Gary Richter informed the Board that the eighteen month contract that was in place for the FBO expired on October 31th. They are presently operating on a thirty day extension to the contract. There have been scheduling conflicts with all parties involved. The negotiating committee will be having a meeting on Wednesday and once the Airport and Cities figure out where they stand on things they will be scheduling a meeting with the FBO to begin negotiations.

Apron Expansion Update: Judy Demoney said that for some reason the Condemnation Resolution for the land did not get put on the City of Midlothian's agenda for approval. They are not scheduled to meet again until December 10th, which will delay it yet another month. An email was received from TxDOT saying that they are becoming a little concerned about the delays and are asking if the City could call a special meeting so that it could be taken care of before mid- December. Judy said that she spoke with Chris Dick and he is going to see what can be done. There was a final design meeting last week between the TxDOT Planner, KSA, Southern Star Aviation, and herself. The final design is done and they are ready to proceed. Don Stout said that it typically takes about sixty-five days to get the writ of possession, which is needed before anything can begin. Construction will start on the North side of the apron in sections so that the tenants will always be able to get their planes in and out. The construction road for the North end will be the extension of Rex Odom Road through the hangars. The airplanes from the hangars will need to taxi to the West side of the hangars and back around to get to the runway. The piece of road on the West side of the hangars will be widened by twelve feet for that reason. Once the North end is complete they will start the extension of the South end. Judy said that the total cost of the project is \$1.8 million. Right now it looks like the construction will not begin until around March of 2014.

Judy told the Board that in 2014 we will be starting the design stage for ten T-hangars behind the terminal building. We are trying to get TxDOT to include additional parking in this project because we will be losing parking space. Right now Hertz uses some of that grassy area to park their cars. If it can be included with the apron expansion project then the cost of pouring a parking lot will decrease from \$228,000 to \$146,500. TxDOT would pay 50% of this project. Judy said that both Cities have already budgeted to do this.

Caterer for the Pancake Breakfast Fly-In: Tammy Bowen said that she included two bids in the packet for comparison from Chris Cakes and Boy Scout Troop 524. The Board agreed that it would be nice to have someone local cater the breakfast, and by letting the Boy Scouts cater the breakfast the Airport would not end up with a net loss as in the past. The Boy Scouts included in their proposal to put up posters, help set up, and do all the cooking and serving themselves. The cost savings would also allow us to reduce the cost of the breakfast tickets back down to \$6. Mark Stanfill from Troop 524 said that they are just excited about being able to do something for the community. It is more about a community service rather than making money. The Boy Scouts will have donation jars on the tables. The Board agreed that if the Airport ends up making a profit from the pancake breakfast this year than a donation to the Scouts will be considered.

Kyle Ballard moved to approve allowing Boy Scout Troop 524 to cater the pancake breakfast in 2014, and reducing the adult ticket price back down to \$6; second by Kent McGuire. All Ayes.

Public Comments: There were no public comments.

Adjournment: There being no further business,

Ray Barksdale moved to adjourn; second by George Kent. All Ayes.

Respectfully submitted, Tammy Bowen, Airport Operations Assistant