

MID-WAY REGIONAL AIRPORT JOINT AIRPORT BOARD MINUTES

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Thursday, September 13, 2012, at 4:00 p.m., in the Rex Odom Conference Room, at Mid-Way Regional Airport, 131 Airport Dr., Midlothian, Texas.

Members Present: Paula Baucum, Chairman
Gary Richter, Vice Chairman
Kent McGuire, Secretary
George Kent
David Box
Ray Barksdale

Members Absent: Kyle Ballard

Others Present: Judy Demoney, Airport Manager
Tammy Bowen, Airport Operations Assistant
Ray Brindle, Tenant Liaison

REGULAR AGENDA

Opening: Chairman Paula Baucum called the meeting to order, and Gary Richter gave the invocation.

Board Announcements: Judy Demoney announced that the Airport has been given two retired police vehicles by the City of Waxahachie. One will replace a courtesy car, and the other will replace the Airport Operations vehicle. The one replacing the Airport Operations vehicle will be left with a radio for emergency communications, which will cover what was discussed in the emergency planning meeting with both Fire and Police Departments. Judy explained that only Airport City personnel will be driving the vehicle. Southern Star Aviation will have a key, but it will be for emergency situations only in order to get to the radio.

On the 6th of October the Airport will be hosting a fly-in for the Grummanites, which was arranged by David Box.

The Waxahachie, Midlothian, and Ennis Rotary clubs will be having a social at the Airport on October 4th from 5:30–7:30 pm and all the Board members are invited.

Paula Baucum asked that two items be added to the Board Agenda for next month. There will need to be an Executive Session on the Airport Manager, and a report back on the direction of the restaurant.

CONSENT AGENDA:

- Minutes of Meeting held August 9, 2012
- Financial Report
- Manager's Report
- Airport Operations Report
- Tenant Liaison Report

George Kent moved to approve the Consent Agenda with the removal of the FBO Report over to the Regular Agenda; second by Ray Barksdale. All Ayes.

REGULAR AGENDA:

FBO Reports: George Kent asked if the total gallons of fuel reported was for February, or if it was supposed to be for August. Tammy Bowen said that she was sure that it was a typo because the same thing happened last month. Paula Baucum pointed out that there was a significant decrease in the amount of 100 LL fuel sold in August compared to July. Also, Paula wanted to let the Board know that the total gallons of fuel being reported by the FBO does not always reflect all gallons for the month because some of the information for their reports is not available by the Board meeting. Paula said that over the course of a year it should all work out.

Ray Barksdale moved to approve the FBO Reports; second by Gary Richter. All Ayes.

FY 2012-2-13 Appointments for Finance, Economic Development and Capital Improvement Sub-committees: Paula Baucum said that she would like to table this item for next month's meeting because she has changed her mind on organization. There will still be an Economic Development Committee. Finance and Capital Improvement will be combined, and the Chairman of that Committee will be working closely to the Economic Development Committee. There will also be something like a Land Use/Zoning Committee to be looking at our Master Plan as it relates to both Cities, and recommendations for their Comprehensive Plan updates. Paula said that she has asked each of the Board members to submit to her what Committee they would like to be on.

Update on terminal building renovation: Paula Baucum told the Board that the contractor has gotten engineering stamped reports saying that the problem with the upstairs patio is not a structural problem, but a curing issue. Their plans are to cut into the top layer of the concrete to control the cracking, and then overlay it with a sealant. Paula said that she has made it very clear to the contractor that we are ready for the plan with the timeline for the concrete and air conditioning issues upstairs, so that the final payment can be released.

Update on apron expansion: Judy Demoney reported that the Request for Proposal closed on September 4th for engineering consultants for the apron expansion project. There was only one company to respond, which was KSA. The Airport selection committee has completed the forms sent by TxDOT. Once TxDOT receives those forms back they will then begin negotiations with KSA.

Final grant report for land acquisition for runway expansion: Judy Demoney said that she met with Scott Bryan of TxDOT last week. He came up to have her sign off on the final grant documents for land acquisition for the runway expansion. We actually came out with a refund of \$57,450. which will be sent back to the Cities to go back into their general fund. Paula Baucum said that she will ask the Cities if those funds can be earmarked for future Airport land acquisition.

Replacement of damaged entrance sign: Tammy Bowen reminded the Board that in April of 2011 the Airport sustained a fair amount of damage from a big wind storm. A claim was submitted for the damaged reader board/masonry base at the front entry. The replacement cost estimate came to \$4775. The adjusted repair cost plus depreciation came to \$1,865. The Risk Pool previously paid \$2,910. The maximum recovery for the sign if \$1,865. In order to process that payment they would need a copy of a signed contract for the new sign, and we have until April 11, 2013 to do so. The Board asked Tammy to obtain three bids for the next Board

Meeting. with Cities regarding possible land acquisition for future Economic Development: Judy Demoney said that are several Economic Development opportunities that the Airport would like to pursue that would bring significant numbers of jobs. It was decided that it is time to have the two Cities together to discuss future Economic Development. There will be a meeting on September 19th with the City Managers, Assistant Managers, Economic Development Directors, Planners, and the Economic Development Sub-Committee of the Airport Board. Paula Baucum said that they hope to bring some possible recommendations back to the Board.

Public Comments: Paula Baucum said that she wanted to take the opportunity to say that she continues to get very positive comments about the quality of work that Judy Demoney has been doing at the Airport, and her ability to bring people together. Judy said that we have a good team at the Airport.

Adjournment: There being no further business,

Gary Richter moved to adjourn; second by George Kent. All Ayes.

Respectfully submitted, Tammy Bowen, Airport Operations Assistant