

**MID-WAY REGIONAL AIRPORT
JOINT AIRPORT BOARD MINUTES**

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Thursday, November 10, 2011, at 2:00 p.m., in the Council Chamber, at Waxahachie City Hall, 401 S. Rogers St., Waxahachie, Texas.

Members Present: Paula Baucum, Chairman
Gary Richter, Vice Chairman
Kent McGuire, Secretary
George Kent
Ray Barksdale
David Box
Kyle Ballard

Others Present: Tammy Bowen, Airport Administrative Assistant
Ray Brindle, Tenant Liaison
Dave Wheeler, Partner, Southern Star Aviation
Andrew Branca, Reporter, Waxahachie Newspapers, Inc.
Jonathan Farmer, KSA Engineers
Jarrod Rowlette, Boy Scout

Executive Session: The Board adjourned into Executive Session to conduct interviews for the Airport Manager position as permitted by the Texas Government Code, Section 551.074, at 2:07 p.m.

Regular Session: The Board reconvened to Regular Session at 3:37 p.m. No action was taken.

Opening: Chairman Paula Baucum called the meeting to order, and Kyle Ballard gave the invocation.

FBO Report: Dave Wheeler reported that they sold a total of 8,316 gallons of fuel in October.

Airport Manager status update: Paula Baucum said that they did not have any updates at this time regarding the Airport Manager position.

Request from Jarrod Rowlette, Boy Scout, for public use of the Airport to hold a Pancake Breakfast event on November 12th benefiting the Wounded Warriors: Jarrod Rowlett explained the event. Jarrod said that he obtained the Temporary Food Establishment permit from the City of Midlothian, and has the liability insurance to cover the event. Tammy Bowen said that he has met all of the Airport criteria for holding an event at the Airport.

Kyle Ballard moved to approve the request from Jarrod Rowlette, Boy Scout, for public use of the Airport to hold a Pancake Breakfast event on November 12th benefiting the Wounded Warriors; second by Ray Barksdale. All Ayes.

Update from Jonathan Farmer, KSA, regarding the grass seeding around the runway expansion: Jonathan Farmer explained that about 80% of the grass seeding was thrown out in February before the freeze, and it went dormant. It just started germinating recently, and then died off. Jonathan said that they are recommending holding off until March or April before throwing out more seed. Jonathan said that they will come out in late December, or early January to inspect the pavements before the warranty expires, however, they will not accept the solid graded areas, or grass until it is established.

Board Announcements: There were no Board announcements.

Minutes:

George Kent moved to approve the Minutes of October 13 and October 26, 2011 as presented; second by David Box. All Ayes.

Financial Report: The financial report was reviewed by the Board.

Operations Report: An Operations Report was reviewed by the Board.

Tenant Liaison Report: Ray Brindle reported that he has received numerous positive comments about the terminal building renovation. He received two calls about the recent power outage. Ray said that he has not seen Mr. Crist with his dog at the Airport, since the leash law was enforced with him.

Terminal Renovation Committee update by David Box, Committee Chair: David Box reported the renovation is proceeding nicely, and everything is in order. The Committee met with Scott Tucker Construction to review another contractor payout, which was approved as designated. David said that they still do not have an answer as far as options on the issue with the fire suppression system, and the potential for it to freeze.

Economic Development Committee update by Gary Richter, Committee Chair: Gary Richter reported that he received an email inquiring whether we have a 30,000' x 15,000' square foot hangar that would work for a helicopter maintenance repair and overhaul operation. Gary said that although we do not have anything readily available, he would like to talk to Doug Barnes, Economic Development Director, and respond back to them in some fashion.

Business Images of Southwest Dallas would like to showcase Mid-Way Regional Airport in their magazine, so Paula and he are working on getting the information that they need along with some pictures.

Navarro College has put a hold on any aviation programs due in part to their bad experience with their previous aviation programs, and the fact that Dr. Nolte was replaced by Dr. Martin, and he needs to get more comfortable with his new position. Gary said that he was told that Midland and Mountain View College have ceased their aviation programs as well. Gary said that he will continue to talk with Navarro College about getting the classes started.

FBO negotiation update by Gary Richter: Gary Richter reported that the FBO Selection Committee had a meeting on the 26th of October, and they hit a bump in the road. Negotiations were ceased at that time, and the direction was given that everyone needed to go back to crunch numbers, and meet again. Gary said that Southern Star Aviation has done that, and so has the Selection Committee. The Committee would like to meet with Southern Star Aviation next week to go over the new numbers, and find some common ground. Gary said that there is a deadline of December 13th to have something on paper for the Board to consider at the next Board meeting.

Budget amendment for apron expansion, and approval to proceed to Commission and Cities: This item was tabled.

Budget amendment for furniture purchase: This item was tabled.

Budget amendment for radio repeater: This item was tabled.

Disposal of old Airport runway lighting:

Gary Richter moved to approve the disposal of the old Airport runway lighting by following the proper procedures required by the Cities; second by George Kent. All Ayes.

Power outages at Airport, and effect on tenants: Paula Baucum said that there was a major electrical outage at the Airport during the last storm. Big Q Aviation called her saying that they could not get their hangar door open, and they had a banner towing job to do for the World Series, and the Cowboy game. Paula said that she understands that outages have been fairly consistent at the Airport, but Oncor has taken some measures to help the lightening strikes from taking our power out. Paula reminded the Board that Andy Biery presented this issue in the past, and the Board stepped forward by purchasing a power generator two years ago. The generator was offered to the tenants that have box hangars that doors cannot be opened mechanically. Four tenants qualified to use the generator. Arrae decided to make an investment in order to hook onto the generator when needed. The cost was between \$600 and \$800. The other three tenants declined saying that they would take their chances. Airborne Imaging later decided to do the same after dealing with other outages. Airborne Imaging purchased their own generator. Paula said that the hangars were leased as is, and the Airport provided the opportunity to be able to address a potential need of emergency status to open hangar doors by purchasing a generator. Paula explained that even though the other two tenants chose not to expend their portion of the expense to hook onto the generator earlier, they still have the opportunity to do so now. Other measures have been taken by the Airport to help with the issue. Tammy Bowen was able to get priority status with Oncor when the power goes out.

Public Comments: There were no public comments.

Adjournment: There being no further business,

Gary Richter moved to adjourn; second by Ray Barksdale. All Ayes.

Respectfully submitted, Tammy Bowen, Airport Administrative Assistant