

**AGENDA**  
**MID-WAY REGIONAL AIRPORT**  
**ECONOMIC DEVELOPMENT COMMITTEE**

A meeting of the Economic Development Committee will be held in the Administrative Conference Room of Midlothian City Hall, 104 West Ave E, Midlothian, Texas, on Thursday, August 11, 2011, at 2:00 p.m.

Gary Richter, Chairman  
Paula Baucum, Member  
George Kent, Member

1. Opening Prayer
2. Approve Minutes of Meeting held August 2, 2011.
2. Convene to FBO RFP Selection Committee meeting.
3. The FBO RFP Selection Committee will adjourn into Executive Session for deliberation regarding the lease of real property as permitted by the Texas Government Code, Section 551.072.
4. Reconvene to take any necessary action resulting from the Executive Session.
5. Consider dates and times for scheduling formal presentations by qualifying bidders.
6. Public Comments.
7. Adjournment

The Economic Development Committee reserves the right to meet in Executive Session on any eligible posted item.

This meeting location is wheelchair accessible. Parking for mobility-impaired persons is available. Any request for sign interpretive services must be made forty-eight hours in advance. To make arrangements, call the Waxahachie City Secretary at 972/937-7330 or (TDD) 1-800-RELAY TX

**MID-WAY REGIONAL AIRPORT  
ECONOMIC DEVELOPMENT COMMITTEE**

A regular meeting of the Economic Development Committee was held on Tuesday, August 2, 2011, at 10:00 a.m., in the Administrative Conference Room, at Midlothian City Hall, 104 West Ave E, Midlothian, Texas.

Members Present: Gary Richter, Chairman  
Paula Baucum, Member  
George Kent, Member

Others Present: Andy Biery, Airport Manager  
Tammy Bowen, Airport Operations  
Ray Brindle, Airport Tenant Liaison  
Michael Scott, Assistant Manager, City of Waxahachie  
Don Hastings, Manager, City of Midlothian  
Stephen Dueboay Sr., Purchasing Agent, City of Midlothian  
David Box, Member, Airport Board  
Ray Barksdale, Member, Airport Board  
Dave Wheeler, Partner, Southern Star Aviation

Opening: Chairman Gary Richter called the meeting to order and gave the invocation.

Appointment of additional members to the FBO RFP Selection Subcommittee:

Paula Baucum moved to appoint Michael Scott (Assistant Manager, City of Waxahachie), Don Hastings (Manager, City of Midlothian) and Ray Brindle (Tenant Liaison, Mid-Way Airport) as additional members to the FBO RFP Selection Subcommittee; second by George Kent. All Ayes.

Gary Richter said that Stephen Dueboay with the City of Midlothian will also be present at the meetings to make sure that the Subcommittee does everything correctly while moving through the process of selecting the FBO.

Opening of the Fixed Base Operator proposals: Stephen Dueboay explained the RFP process to the Subcommittee. Andy Biery said that he spoke with the Airport Attorney, and all of the meetings regarding this topic will be posted as open meetings, and the items that are specific to the negotiation process will be held in Executive Sessions. Any general discussion that is not pointed, or conflict with our interest can be discussed in open public session. Stephen Dueboay explained that all of this is to protect the interest of the Airport and Cities. Stephen said that there could be information in the proposals that would be proprietary, which could give one of the other parties advantage in the negotiations, if found out.

Stephen Dueboay opened the three proposals received. The proposals were from Southern Star Aviation in Midlothian, Texas, Panda Aviation in Dallas, Texas, and Airport Business Solutions in Denver, Colorado.

Executive Session: The Economic Development Committee adjourned into Executive Session for deliberation regarding real property as permitted by the Texas Government Code, Section 551.071, at 10:15 a.m.

Regular Session: The Economic Development Committee reconvened to Regular Session at 11:20 a.m. No action was taken.

Public Comments: There were no public comments.

Adjournment: There being no further business,

Paula Baucum moved to adjourn; second by Gary Richter. All Ayes.

Respectfully submitted,

Tammy Bowen  
Airport Operations