

MID-WAY REGIONAL AIRPORT JOINT AIRPORT BOARD MINUTES

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Thursday, April 14, 2011, at 4:00 p.m., in the City Council Chambers, at Waxahachie City Hall, 401 S. Rogers St., Waxahachie, Texas.

Members Present: Paula Baucum, Chairman
Gary Richter, Vice Chairman
Kent McGuire, Secretary
Ray Barksdale
David Box
Kyle Ballard

Members Absent: George Kent

Others Present: Andy Biery, Airport Manager
Tammy Bowen, Airport Operations
Doug Barnes, Director of Economic Development, City of Waxahachie
Ken Lantz, Partner, Southern Star Aviation
Andrew Branca, Reporter, Waxahachie Newspapers
Debbie Standefer, CEO, DFW Summer Balloon Classic
Daniel Roe, Architect, Architectural Designs
Bill Scott, Manager, Scott Tucker Construction Co.

Opening: Chairman Paula Baucum called the meeting to order and gave the invocation.

Board Announcements: There were no Board announcements.

Minutes:

Ray Barksdale moved to approve the Minutes of March 10, 2011 as presented; second by Gary Richter. All Ayes.

Financial Report: Andy Biery told the Board that the date of the financial report completes 50% of the yearly budget cycle. YTD 60% of the budgeted revenues have been collected, and 52% of our planned budget has been spent for a positive variance of \$47,442. On the expense side, there are several accounts with major variances from plan. Agenda item #12 will re-allocate some funds from accounts that have had little activity, to accounts that are running short.

Managers Report:

- a. Andy Biery reported Airport Operations for the month of March.
- b. FBO Report: Ken Lantz reported that a total of 6,133 gallons of fuel was sold in March, with an increase of 537 gallons from last month. Ken said that they continue to see Aviation fuel prices increase due to what is going on over in the Middle East and Japan. Some places are seeing overnight spikes of thirty to forty-five cents per gallon. Ken said that their fuel suppliers have said that they do not see anything positive in regards to fuel prices coming down in the next several months.
- c. Tenant Liaison Report: Andy Biery said that Ray Brindle is not present to give a report. Andy said that a letter was received praising Southern Star Aviation for work that was performed on her 1977 Turbo Piper Arrow, back in April of 2010. It received a complete restoration (engine overhaul, interior, and avionics) as well as a paint job from A-1 Paint in which she also praised, for a total of about \$55,000 in work completed.
- d. Runway Construction Punch Report: Andy Biery said that as reported last month, construction has reached substantial completion. The Airport continues working issues of warranty, and punch list items, namely working bugs out of the pilot controlled lighting system, PAPI, electronic controls, establishment of good grass in all areas, and erosion control.
- e. AWOS Repairs Status: Andy Biery said that the AWOS system has been thoroughly checked out, and has been returned to service. During the repair and system evaluation, it was discovered that the backup power supply deep cycle batteries were old, and were not properly wired to the emergency power inverter. The system now operates as it should, whereby the backup system which was in-operational before, now immediately picks up power and will supply backup in the event of a power loss for up to three hours. They believe that the surges related to the subsequent re-supply of power were causing numerous electrical device failures within the system. Andy said that he has been working with ONCOR about the reliability of electrical power at the Airport. They have concluded that lighting strikes within our supply line between the Airport and the Ellis County Expo Center is caused mostly by the concrete utility poles, which contain REBAR, and act as very efficient lighting rods. They will be replacing the existing 3" line insulators on our feed line with 16" insulators, which in the event of a lighting strike, should prevent the surges and fuse blows that are experienced at nearly every electrical storm.

- f. Pancake Breakfast Planning: Tammy Bowen reported that some new additions have been added to this year's Pancake Breakfast and Fly-In such as Flour Drop and Spot Landing Contests, Gold Wing Road Riders Club and vendor booths. Tammy said that she hopes that with the addition of vendors that it will help off set some of the costs of the event.

Presentation of United Way by Casey Ballard: Casey Ballard was present to address the Board to make them aware of what the United Way has done in the past, what their plans are for the future, and how it may be of interest to the Airport. Paula Baucum said she would like to see the Airport pool their resources and try to figure out what Aviation oriented entities might be able to tap into United Way, bringing them through our Airport.

Balloon Festival Pre-planning: Debby Standefer gave a recap of last year's balloon festival. There were almost 10,000 people to attend the festival last year. Debby asked that the Board consider the DFW Summer Balloon Classic & Airfest to be held at Mid-Way Airport in July of 2011.

David Box moved to approve the DFW Summer Balloon Classic & Airfest to be held at Mid-Way Airport in July of 2011; second by Ray Barksdale. All Ayes.

Report from the Economic Development Sub-Committee Chair: Gary Richter gave a status on the selection for a consultant for a business and development plan study for the Airport. Gary said that the committee was given six packets to review and rate. Four of the consultants were eliminated. On April 22nd the final two consultants will be interviewed, and one will be selected to do the Business and Development Plan Study.

Gary Richter gave a status on the FBO RFP process. Gary said that on March 31st, there was an FBO RFP proposal conference, with a good turnout. The RFP has generated numerous other inquiries not relating to the FBO.

Presentation of Navarro College, United Way and Education Opportunities by Dr. Harold Nolte: Dr. Nolte, Chair of United Way and President of Navarro College in Ellis County, was present to talk to the Board about United Way and Navarro College. Paula Baucum told Dr. Nolte that the Airport is interested in partnering up with Navarro College to provide educational opportunities to students.

Report from Terminal Renovation Sub-Committee Chair: David Box reported that the committee met to talk about colors, flooring, etc. with the interior decorator. David said that the Committee agreed that once the project begins, that the project continues until it is completed (no break in between). David asked that the tenants be informed of the construction schedule once it has been established.

Bill Scott, Contractor, said that the plan now is to start the construction of phase one (upstairs) in July, which would finish up prior to phase two funding date in October, and a completion date of December.

Daniel Roe, Architect, ROE Architectural Designs, showed the Board the materials (carpet, tile, vinyl, paint, etc.) that will be used for the interior design of the terminal building, and how it will all come together.

Resolution Supporting Multi-Institutional Teaching Center (MITC) in Midlothian:

Ray Barksdale moved to approve supporting the Resolution supporting the Multi-Institutional Teaching Center in Midlothian; second by Gary Richter. All Ayes.

Letter appointing Andy Biery to the NCTCOG Air Transportation Technical Advisory Committee:

Gary Richter moved to approve the letter appointing Andy Biery to the NCTCOG Air Transportation Technical Advisory Committee; second by Kent McGuire. All Ayes.

Airport 2011 Operating Budget amendments numbered 1-4: Andy Biery said that the first item is to transfer \$150,000 out of reserves to be sent to TxDOT for the first phase of the terminal building renovation. The second, third and fourth items are simply moving funds from one line item to another in order to keep the accounts within budget.

Kyle Ballard moved to approve the transfer requests as presented; second by Gary Richter. All Ayes.

Public Comments: There were no public comments.

Adjournment: There being no further business,

Gary Richter moved to adjourn; second by Ray Barksdale. All Ayes.

