

MID-WAY REGIONAL AIRPORT JOINT AIRPORT BOARD MINUTES

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Thursday, May 12, 2011, at 4:00 p.m., in the City Council Chambers, at Waxahachie City Hall, 401 S. Rogers St., Waxahachie, Texas.

Members Present: Gary Richter, Vice Chairman
Kent McGuire, Secretary
George Kent
Ray Barksdale
David Box
Kyle Ballard

Members Absent: Paula Baucum, Chairman

Others Present: Andy Biery, Airport Manager
Tammy Bowen, Airport Operations
Ray Brindle, Airport Tenant Liaison
Ken Lantz, Partner, Southern Star Aviation
Andrew Branca, Reporter, Waxahachie Newspapers

Opening: Vice Chairman Gary Richter called the meeting to order and gave the invocation.

Board Announcements: There were no Board announcements.

Minutes:

Kyle Ballard moved to approve the Minutes of April 14, 2011 as presented; second by George Kent. All Ayes.

Financial Report: Andy Biery reported that the Airport is currently 58% through the budget cycle. Year to Date 66% of projected revenues have been collected. The budget amendments approved at last month's meeting are reflected in the financial report. The additional approval of \$150,000 expenditure reduced the percentage of expenditure totals arbitrarily. Andy said that without this additional allocation, current expenses are \$241,017 of a budget of \$403,796. or 59% of plan.

Managers Report:

- a. Andy Biery reported Airport Operations for the month of April.
- b. FBO Report: Ken Lantz reported that a total of 9,071 gallons of fuel was sold in April. Ken said that 5,592 gallons of it was jet fuel in which 41% was sold to two Singapore Chinooks that were here for a day. Andy Biery said that on May 5th the improvements (new approach and runway) were published, and several corporate customers are starting to come back in as well as some new corporate customers.
- c. Tenant Liaison Report: Ray Brindle reported that there were four people to comment favorably on the tenant picnic gathering. Ray said that two people suggested that when the Airport signage is replaced, to consider making the lettering a little bigger, so that it is easier to read.
- d. Runway Construction Remaining Closeout Report: Andy reported that repairs will be made to the PAPI's and pilot controlled lighting tomorrow, hoping to get them back in service. Andy said that they may have to re-seed most of the Bermuda grass because it is not growing.
- e. Pancake Breakfast Planning: Tammy Bowen gave an update on plans for the upcoming pancake breakfast fly-in in June.
- f. Fire Department First Responder Training: Andy Biery reported that he gave a two hour training course to both the City of Midlothian and Waxahachie Fire departments, so that they would have a better idea of what to expect when they are responding to an emergency out at the Airport. They learned things like airport operations, airplane construction and airport layout.

Presentation by NCTCOG Aviation Senior Transportation Planner, Michael Mallonee, on current projects of the COG Aviation Committee: Mr. Mallonee was present to familiarize the Board with what the North Texas Council of Governments does in relation to aviation. Mr. Mallonee talked about how the Cities and Airport can get involved to help increase community awareness of the importance of general aviation.

Voluntary noise abatement procedures, public outreach, and education: Andy Biery told the Board that for the last seven or eight months he has been logging and mapping noise complaints in Google earth, with the date, address, and description of the complaint, and any pertinent information related to it to determine if it was a unique situation, or a common problem. Andy said that with the information provided by NCTCOG, and local cooperation, we can seek to educate our neighbors, and become a friendlier neighbor with an active education program for local pilots to observe the areas where most complaints arise. The Board discussed the possibility of changing Runway 18 to right pattern.

Receive report from the Terminal Renovation Sub-Committee on recent activities of the Committee: David Box reported that the purpose of their last meeting was to consider build out lease space options for someone wanting to put a simulator business at Mid-Way. David said that more information was needed for further consideration, so they will be meeting again on Thursday, May 19th.

Receive report from the Economic Development Sub-Committee on recent activities of the Committee: Gary Richter reported that the Committee did the final interviews with the consultants for the Airport business and development plans study. The Committee selected Kaufman and Associates for the job.

Nominations to Various Sub-Committees: Andy Biery told the Board that when the Board last considered appointments, they were short board members, and several members were appointed to multiple committees. Andy said that if it is the desire of the Board, they can re-align the responsibilities of some. Andy said that the Budget Committee will begin holding meetings soon to prepare for FY 2012, and Kyle Ballard expressed interest in being on that Committee. Since everyone was on at least one Committee already, Kent McGuire volunteered to step down from the Budget Committee, so that Kyle could be added.

Gary Richter moved to approve removing Kent McGuire from the Budget Committee, and nominated Kyle Ballard as his replacement: second by Ray Barksdale. All Ayes.

Estimate for emergency backup generator for the Automated Weather Observing System, recent repairs to the AWOS and improvements made by ONCORE: Andy said that the AWOS has become significantly more reliable with replacement of the UPS batteries, but the Ceilometer has no back-up power source, and might be the most important item in the event of a power loss due to bad weather. Andy told the Board that ONCORE has made improvements to the reliability of power at the airport, reporting that they have located and replaced a faulty transformer that was constantly dropping a single phase. Andy told the Board that they could consider providing this to TXDOT to include in the 5 year capital Plan.

Estimate for roof vent repairs on terminal building caused by storm on April 11, 2011: Andy Biery said that he is still waiting to hear what the insurance settlement will be, so there is nothing to consider today. The Board tabled this item until the next meeting.

Estimate for the roll up door replacement on terminal building caused by storm on April 11, 2011: The Board asked Andy to see if there might be a heavier door that would withstand these types of wind gust, since it has been replaced several times.

David Box moved to approve the estimate for the purchase of a new roll up door for the terminal building: second by George Kent. All Ayes.

Entry monument sign replacement/repairs caused by storm on April 11, 2011: Andy Biery said that he received bids from Quickway Signs for replacement of the entry monument with several options;

- A. Replace exactly what existed (marquis facing road, and our logo facing in).
- B. Duplicate the other side with raised lettering, and logo facing in.
- C. Provide opportunity for tenant display signage facing 287 (6 slots) with rental opportunity, and a lighted marquis facing in.

Andy said that he is still waiting for the insurance settlement, and has no idea at this point what will be covered. After Board discussion on this topic, Andy said that he will continue to search for more options while waiting for the settlement money.

Adjournment: There being no further business,

Kyle Ballard moved to adjourn: second by George Kent. All Ayes.