

MID-WAY REGIONAL AIRPORT JOINT AIRPORT BOARD MINUTES

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Thursday, January 13, 2011, at 4:00 p.m., in the Administrative Conference Room, at Waxahachie City Hall, 401 S. Rogers St., Waxahachie, Texas.

Members Present: Paula Baucum, Chairman
Gary Richter, Vice Chairman
Kent McGuire, Secretary
George Kent
Ray Barksdale
David Box

Others Present: Andy Biery, Airport Manager
Tammy Bowen, Airport Operations
Ray Brindle, Tenant Liaison
Michael Scott, Assistant City Manager, City of Waxahachie
Chris Dick, Finance Director, City of Midlothian
Ken Lantz, Partner, Southern Star Aviation
Vern Mitchell, Partner, Southern Star Aviation
Daniel J. Roe, Architect, AIA
Bill Scott, Manager, Scott Tucker Construction
Andrew Branca, Reporter, Waxahachie Newspapers, Inc.

Opening: Chairman Paula Baucum called the meeting to order and Ray Barksdale gave the invocation.

Board Announcements: There were no Board announcements.

Minutes:

Gary Richter moved to approve the Minutes of December 16, 2010 as presented; second by George Kent. All Ayes.

Financial Report: A Financial Report was reviewed by the Board.

Managers Report:

- a. Andy Biery reported Airport Operations for the month of December.
- b. FBO Report: Ken Lantz explained that their fuel sales were down last month due to weather and the runway construction. The cold weather has taken a toll on some of their equipment, so they have had to make numerous repairs. They had a meeting with their AvFuel Representative, which was geared around the Super Bowl. Mailers were sent out to the big terminal players that would be expected to fly in for the Super Bowl, but they have not received any phone calls yet. Ken said that they are fully prepared to accept Super Bowl traffic, and are just waiting for the people to get the word that we do have a runway now. Paula Baucum asked Ken if he would keep track of the inquiries regarding the Super Bowl, so that the Airport can get an idea of what to expect during those types of events.
- c. Tenant Liaison Report: Ray Brindle told the Board that he had a couple of tenants talk to him about some issues. One was a reminder that at one time the City of Midlothian promised to stripe the road coming into the Airport, and the other was a concern regarding the really short de-acceleration lane turning into the Airport off of Hwy 287 Southbound. Andy Biery said that he had talked with Mr. Pierce, TxDOT, two years ago, and he said that the turn lane is standard. The Board agreed that the issue should be readdressed, and that it would also help if there was better signage on the highway for the Airport.

- d. Runway Construction: Andy Biery reported that the runway lighting is complete. What is left to be done is the final grading and seeding, which will be done sometime in February. There will be approximately \$250,000 left in the contingency budget at the close of the project. A wish list was sent to TxDOT of some things that the Airport would like done. If there is any money left after the warranty expires, then TxDOT will refund our five percent.
- e. Runway Opening Party: Tammy Bowen reported that the Runway Re-Opening Ceremony/Celebration will be on Friday, January 28th, at 4:00-6:00 pm. Tammy said that a very unique ribbon cutting ceremony is planned with fly-bys, static displays, Spot Landing and Bomb Drop contests, drawings for the tenants, and cake and refreshments. The Board agreed that they would like to recognize Juan Martinez for the work that he did and his contribution to the runway project by presenting the Martinez family an award during the ceremony. Also, the Board decided to have a plaque made up where names could be added on an annual basis, honoring an individual that has exemplified vision for the Airport. This plaque would be placed somewhere in the terminal building.
- f. Loss of Board Member: Paula Baucum said that Jim Polewchak had a big heart for kids, and loved to take students up in his airplanes, helping to grow their desire for aviation. The Board discussed several ideas including a scholarship, to honor Jim, and Juan and others that contributed to the Airport.

Final Floor Plans for the Terminal Renovation: Daniel Roe, Architect, AIA, and Bill Scott, Construction Manager for the terminal building renovation was present to share some of their ideas, and solutions for some of the problems they found on the original floor plans. Mr. Roe answered several questions that the Board presented regarding the final plans. Paula Baucum told Mr. Roe and Mr. Scott that the Board will appoint a committee to work with them through the project.

Gary Richter moved to approve the final floor plans for the terminal renovation; second by Ray Barksdale. All Ayes.

- g. FBO RFP Release: Andy Biery said that as discussed in last month's meeting, the FBO RFP is finalized, and it is now available for review on the Airport's website. It was released in the newspapers. Mailers and emails are being sent out to raise awareness of the RFP, as well as advertisement in some magazines.

Letters to TxDOT, KSA and Austin Bridge & Road for construction: Andy Biery told the Board that the letter was written to Dave Fulton with TxDOT, thanking him for their assistance through the runway construction, and complimenting everyone involved. Copies will be sent to KSA, Steve Williams and Clay Stark.

David Box moved to approve the letters to TxDOT, KSA, Steve Williams and Austin Bridge & Road for construction; second by George Kent. All Ayes.

Letters to Waxahachie and Midlothian Economic Development Corps for assistance and cooperation: Paula Baucum explained that the letters were written thanking them for being a part of the team that is bringing success to the Airport. Copies will be sent to their City Managers, and Board Chairs.

David Box moved to approve the letters to Waxahachie and Midlothian Economic Development Corporations for assistance and cooperation; second by Gary Richter. All Ayes.

Nominations for various sub-committees: Gary Richter nominated David Box to the Terminal Building committee. The Terminal Building committee would consist of Kent McGuire, Gary Richter and David Box. David Box nominated Ray Barksdale to the Budget committee, and Paula Baucum and Kent McGuire volunteered themselves. David Box moved to nominate George Kent to the Economic Development committee. The Economic committee would consist of Paula Baucum, Gary Richter and George Kent.

Kent McGuire moved to approve the nominations of David Box, Kent McGuire and Gary Richter to the Terminal Building committee, Ray Barksdale, Paula Baucum and Kent McGuire to the Budget committee, and George Kent, Paula Baucum and Gary Richter to the Economic Development committee; second by Gary Richter. All Ayes.

Public Comments:

William Fuller, Tenant, Hangar #1, registered as a speaker, commented on some discussions that he had previously with Andy Biery, Airport Manager. Mr. Fuller was told by Paula Baucum that he would need to file a formal complaint if he wanted the issues to be discussed in open form.

Paula Baucum told Charles Crist that he has a legal obligation to let the Board know that he is going to be recording the meetings.

Adjournment: There being no further business,

Gary Richter moved to adjourn; second by Ray Barksdale. All Ayes.

A handwritten signature in black ink, appearing to read "Paula Baucum", with a long horizontal line extending to the right.