

MID-WAY REGIONAL AIRPORT JOINT AIRPORT BOARD MINUTES

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Thursday, November 18, 2010, at 4:00 p.m., in the Administrative Conference Room, at Waxahachie City Hall, 401 S. Rogers St., Waxahachie, Texas.

Members Present: Paula Baucum, Chairman
 Gary Richter, Vice Chairman
 Kent McGuire, Secretary
 George Kent
 Jim Polewchak
 Ray Barksdale
 David Box

Others Present: Andy Biery, Airport Manager
 Tammy Bowen, Airport Operations
 Andrew Branca, Reporter, Waxahachie Newspapers

Opening: Chairman Paula Baucum called the meeting to order and George Kent gave the invocation.

Board Announcements: There were no Board announcements.

Minutes:

Gary Richter moved to approve the Minutes of October 14, 2010 as presented; second by Ray Barksdale. All Ayes.

Financial Report: A Financial Report was reviewed by the Board.

Managers Report: Andy Biery reported:

- a) **Airport Operations:** The runway was closed during the month of October. The jet fuel sales were down significantly. Airborne Imaging flew quite a bit, which kept the 100LL sales up. We did miss a significant business opportunity during the fall national's drag races in Ennis. There were about eight jets that called to schedule arrivals, but couldn't come in because the runway was too short.
- b) **Runway Extension:** Considerable progress has been made, since the phasing plan change was approved last month. Austin Bridge is now anticipating substantial completion of the project prior to the Christmas break, with remaining paving operations to be conducted in early December. The Airport was fortunate to receive a temporary lighting solution from Bright Portal, who supplied 60 solar powered fixtures free of charge. They work very well. A request has been submitted to TxDOT to change the specs of the project to purchase 105 blue lighted units, to permanently light all of our taxiways.
- c) **Terminal Building Renovation:** The contract between our CMA and TxDOT is finally in place. There was a meeting at the Airport with the Architect and the CMA on Monday Nov 15. Construction is anticipated to begin as early as the end of December. The sprinkler, elevator and the second floor will get built in the next three or four months, then the project will probably shut down until October 2011 until more funding is available. They will then come back and remodel the first floor.
- d) **Hangar Leases:** After last months meeting, letters were sent to each of the tenants that were discussed, in accordance with the Board's recommendations. The tenants were asked to provide and continue to provide updates as to their status, providing a completion date within six months. They were also provided a copy of the new lease to sign and return upon return of their aircraft to flying status. All of the new leases have now been returned and executed, except for those discussed in the last Board meeting.

Public Comments: There were no public comments.

Airport Development Planning: Paula Baucum explained to the Board that the purpose of the work session is to visualize the direction of the airport, strategically list priorities, and wants/needs for meeting the land, infrastructure and security requirements of the airport as it grows. Paula read off a list of Capital Improvement projects and Airport growth ideas that the Economic Development Committee put together. After a long discussion on the items on the list, Paula asked the Board how they would like to move forward. Paula reminded everyone that the Airport Development Plan update is already in progress. It was discussed that the FBO contract would end in April 2012, and they would like the FBO's input on how to market the terminal building, step up service and create an environment for more businesses. The Board was in agreement that one of the singular goals, which the Board has been directed, is to get the Airport self sufficient, and they would do this by maximizing the return of the runway extension project and terminal renovation. The Board agreed that they would like to see the future renewal of the FBO contract thru a competitive bid process. Andy Biery was asked to put together a Request for Proposal by the next Board meeting.

Adjournment: There being no further business,

Gary Richter moved to adjourn; second by George Kent. All Ayes.

A handwritten signature in black ink, appearing to be 'Paula Baucum', written in a cursive style. The signature is located to the right of the text block.