



CITY OF MIDLOTHIAN

SOLICITOR PERMIT APPLICATION – Permit Fee \$145.00 (Total) \$50.00 Permit Application Fee required at time of application. If approved, \$95.00 fee for permit due when picture is taken and permit issued. – Door-to-Door Solicitor Permit Valid for 60 days from issuance. Person Going Door to Door Soliciting Business Goods or Services (Handbill Distribution Included)

BUSINESS INFORMATION: (Please Print) _____
Name of Business Vendor is soliciting for: _____

Address of Business: _____
Phone Number of Business: _____
Contact Person: _____ Contact Person's relationship to business: _____
Phone Number of Business: _____ Email address of Business: _____

Door to Door Solicitor's Applicant's Name: _____ (person going door to door)
Address: _____
Date of Birth: _____
E-mail Address: _____ DL # _____ State Issued: _____
Social Security #: _____

COPY OF VALID PICTURE ID REQUIRED AT TIME OF APPLICATION

List all arrests or convictions of all felonies and misdemeanors stating the date, offense, city and state, the court of conviction and punishment imposed: _____

Has the applicant or driver(s) been convicted or pleaded nolo contendere to any felony or misdemeanors? Y N
If yes, indicate who, where, when, and under what circumstances: _____

Does the applicant/driver(s) have any active suspensions of his or her driving privileges in any state? If so, list what state, when the suspension began and ends and why? _____

FAILURE TO PROVIDE THE ABOVE REQUESTED INFORMATION MAY RESULT IN DELAY OR DENIAL OF THE SOLICITOR PERMIT

I am using a company vehicle for soliciting: Yes or No
I am using my personal vehicle for soliciting: Yes or No

Restrictions and Requirement

- Hours permissible to solicit are 9:00 a.m. to dusk Monday through Saturday; Sunday and federally regulated holidays are prohibited
Solicitors may only approach the front door of a residence
Solicitors are not allowed to solicit from the street or on public right of way
Each person soliciting (going door to door) is required to have a valid City of Midlothian Solicitor's permit
If a property has a sign stating no soliciting or no distribution of handbills, the solicitor or vendor is not allowed to go onto the property

- It is also a violation of the ordinance if the solicitor is asked to leave the property and refuses to leave. If a resident asks you to leave you must leave and not stay and argue, coerce, intimidate or threaten the resident
- Valid City of Midlothian Solicitors picture ID's issued are required to be visible at all times
- Solicitors are also required to wear safety vests (orange, yellow or green) while soliciting

PLANNED SOLICITATION DATES, LOCATIONS, AND FREQUENCY DURING PERMIT DURATION:

From: _____ To: _____

Frequency: _____

Specific Location / Neighborhoods you plan to solicit _____

List all locations on separate sheet, if applicable

I, _____ (applicant) Agree to the requirements and stipulations listed above. I understand that violations of the Solicitor's Ordinance and the information above may result in citations and or revocation of my solicitor's permit. If a permit is revoked, fees will NOT be refunded

This permit is valid for 60 days unless revoked. Application fee of \$50.00 Exact Cash or Check Only is required at the time permit application is submitted- the balance of \$95.00 is due prior to issuance of the door-to door Solicitor Permit) Permit is valid for 60 days from issuance. Permit fee is not refundable. Exact Cash or Check only. I understand I may not go door to door until permit is approved and issued.

- Required for door-to- door solicitor's application- Wear safety vest
- Wear picture ID issued by the City
- Copy of Valid Insurance Card Required
- Copy of Current Business License Required
- Copy of Current Driver's License Required

I, _____ (Print), hereby make application for a Solicitor, Itinerant Vendor or Mobile Vendor Permit to solicit door to door for the sale of goods or services within in the City of Midlothian, Texas. I certify that I have read and understand the City of Midlothian Ordinance, "Solicitor". I certify that the information provided by me is true and correct to the best of my knowledge.

I also consent to a criminal background check and driving record check as part of the permitting process.
I understand I may NOT go door-to-door until this permit application is approved and issued. _____ (initial)

This form must be notarized prior to submitting to the Community Services Department. CS will not notarize this form.

(NOTE: DO NOT SIGN this application until a notary is present)

Applicant's Signature Date

STATE OF TEXAS

COUNTY OF _____

Sworn to (or affirmed) and subscribed before me this _____ (date) by _____, who is personally known to me or has produced _____ as identification.

Signature of Notary Public

RENEWAL OF THIS PERMIT MAY BE MADE PRIOR TO EXPIRATION OF PERMIT FOR A \$50.00 RENEWAL FEE. FAILURE TO RENEW WITHIN 60 DAYS OF ISSUANCE OF INITIAL PERMIT WILL RESULT IN REAPPLICATION AND FULL PAYMENT OF ALL FEES (\$145.00)

Office Use Only

- Copy of Driver's License or Picture ID Card
- \$50.00 Non- Refundable Permit Application Fee Paid- Submitted with Application
- Balance of Permit fee (\$95.00) Paid prior to soliciting. Exact Cash or Check Only.

Permit issued: _____

Date issued: _____

Permit ID #: _____

Permit Expiration date: _____

Updated form February 2020